



## Most Worshipful Prince Hall Grand Lodge

Free and Accepted Masons, State of California, Inc.

Location of Grand East

9027 S. Figueroa St., Los Angeles, California 90003-3229

(323) 242-2393 Office – (323) 754-2930 Fax



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## Grand Session Committee

January 24, 2015

### 160<sup>th</sup> Annual Communication Grand Session & 133<sup>rd</sup> Annual Session of the Golden State Grand Chapter **Registration Information**

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#### Grand Session Dates

The 160th Annual Communication of the Most Worshipful Prince Hall Grand Lodge (MWPHGL) and 133<sup>rd</sup> Annual Session of the Golden State Grand Chapter will be held from:

- Thursday, July 9, 2015 to Thursday, July 16, 2015

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#### Location

Los Angeles Airport Marriott Hotel  
5855 West Century Boulevard  
Los Angeles CA 90045

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#### Registration Categories, Fees, and Deadlines

Registration packages may be downloaded at [www.mwphglcal.org](http://www.mwphglcal.org). The registration categories, fees, and deadlines are as follows:

Registration Category	Fee	Due Date
Early Full Registration	\$75	January 1 -- May 15, 2015
Early Badge-Only Registration	\$50	January 1 -- May 15, 2015
Late Full Registration	\$85	May 16 – June 15, 2015
Late Badge-Only Registration	\$60	May 16 – June 15, 2015
On-site Full Registration	\$95	June 16, 2015 on
On-site Badge-Only Registration	\$70	June 16, 2015 on

Note: The following Registration policy will be enforced without exception:

- All Registration packages must be postmarked on or before the dates listed in the table above
- Registration packages received without proper fees will be held and subject to the dates and fee schedules as listed in the table above
- Badge-only registration includes a badge and souvenir program only.

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## Grand Session Committee

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**Completed  
Registration  
Packet  
Information**

Mailed registration packets are considered completed when received by the Grand Session Committee with the proper fee attached. Mail completed registration packages prior to **June 16, 2015** to:

Grand Session Committee  
9027 S. Figueroa Street  
Los Angeles CA 90003-3229

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**Brother-to-  
Brother  
Tickets**

Brother-to-Brother breakfast tickets are being sold in advance only. The breakfast is open to any brother that wishes to attend. The breakfast tickets must be purchased at the time of registration. **Tickets will not be sold on-site.**

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**Refund  
Requests**

All Registration refund requests will be handled as follows -- without exception:

- All refund requests must be made in writing
  - There will be a \$25 service charge on all registration refund requests
  - Registration refund requests must be made prior to **June 13, 2015.**
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**Hotel Room  
Information**

It is imperative that you make your room reservations with the contracted hotel, The Los Angeles Airport Marriott Hotel. This allows the MWP HGL to continue to obtain the best possible hotel room rates for the membership and to keep registration fees down.

Room reservations must be made directly with the hotel prior to **June 22, 2015** to receive the MWP HGL special rate. Govern yourself according to the information below:

Hotel	Los Angeles Airport Marriott Hotel 5855 West Century Boulevard Los Angeles CA 90045
Room Rate	\$119 per night
Reservation Contact	(800) 228-9290 or (310) 641-5700
Deadline	June 22, 2015
Note	When making room reservations, inform the hotel you are attending the Most Worshipful Prince Hall Grand Lodge 160 <sup>th</sup> Annual Communication

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Cancellations	All room cancellations must be directed to the Grand Session Manager, Brother Olester Brandon, at (858) 335-1077
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**Souvenir Journal**

It is the goal of the Grand Session Committee to produce a quality Souvenir Journal for the 160th Annual Grand Communication & 133rd Annual Session of the Golden State Grand Chapter. In order that all Advertisements and /or Photographs are included in our Souvenir Journal, all ads must be received no later than **May 14, 2015**. See enclosed form for prices and details.

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**Vendors**

Vendors remain an integral part of the Grand Session. We constantly seek to have a variety of vendors, and most of our vendors return each year. Space is limited and is assigned on a first come first served basis by registration form received date.

The vendor area will open for sales from the morning of Friday, July 10<sup>th</sup> through the afternoon of Wednesday, July 15, 2015.

For prices, details, and to reserve booth space(s), please read and fill out the enclosed Vendor Space Contract.

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# Most Worshipful Prince Hall Grand Lodge

Free and Accepted Masons, State of California, Inc.

160<sup>th</sup> Annual Communication & 133<sup>rd</sup> Annual Session of the  
Golden State Grand Chapter  
Los Angeles CA – July 9, 2015 – July 16, 2015



## REGISTRATION FORM

Date: \_\_\_\_\_

First Name: _____	Last Name: _____
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Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Phone \_\_\_\_\_

	NAME	NO.	TITLE
LODGE NAME:			
O.E.S. CHAPTER:			

All registrations received after June 15, 2015 will be considered On-Site and held for On-Site Registration. **Badge Only Registration will be the only registration sold On-Site.**

Early Registration	(January 1, 2015 thru May 15, 2015)	\$75.00	
Early Badge Only	(January 1, 2015 thru May 15, 2015)	\$50.00	
Late Registration	(May 16, 2015 thru June 15, 2015)	\$85.00	
Late Badge Only	(May 16, 2015 thru June 15, 2015)	\$60.00	
On-site Registration	(after June 15, 2015)	\$95.00	
On-Site Badge Only	(after June 15, 2015)	\$70.00	
Extra Banquet Ticket	(through July 11, 2015)	\$55.00	
Extra Sports Dance Ticket		\$15.00	
Extra Promenade Ticket		\$15.00	
Brother-to-Brother (Masters & Wardens) Breakfast		\$20.00	
Concert Ticket		\$35.00	
Bowling		\$25.00	
Golf		\$75.00	
Glow Club Talent Show		\$15.00	
Replacement Badge On-site		\$10.00	
<b>TOTAL SENT</b>		<b>\$</b>	

Mail completed registration packages prior to **June 16, 2015** to:

**Grand Session Committee  
9027 S. Figueroa Street  
Los Angeles CA 90003-3229**

One Form Per Person – No exceptions – Please Type or Print



# Most Worshipful Prince Hall Grand Lodge

*Free and Accepted Masons, State of California, Inc.*

160<sup>th</sup> Annual Communication &

133rd Annual Session of the Golden State Grand Chapter

Los Angeles CA – July 9, 2015 – July 16, 2015



## Souvenir Journal Form

January 24, 2015

### Greetings Prince Hall Masonic Family Members and Supporters:

The goal of the local Grand Session Committee is to produce a quality souvenir program for the 160th Annual Communication of the Most Worshipful Prince Hall Grand Lodge (MWPHGL) & 133rd Annual Session of the Golden State Grand Chapter. We solicit your support and thank you in advance for your continued participation.

Please send your advertisements and/or photographs upon receipt of this letter. The **deadline is May 14, 2015**. Your adherence to the following will ensure a quality and timely Souvenir Journal:

- Send advertisements and/or photographs along with your check, cashier's check, or money order in the **same package**.
- Send only 5"x7" or 8"x10" color photographs in sharp focus. **No cut photographs will be accepted.**
- Please identify each advertisement and/or photograph with **your name and/or organization's name and number on the back**. Advertisements and photographs will be returned to you at the Grand Session Registration area.
- Make your check, cashier's check, or money order payable to **"MWPHGL."** There will be a **\$25.00 service charge** for all returned checks. There will be no Souvenir Journal refunds **after May 14, 2015**.
- Mail your advertisement package to:

**Grand Session Committee  
9027 S. Figueroa Street  
Los Angeles, CA 90003-3229**

Circle Desired Ad	Price Per Advertisement and/or Photograph
*Back Cover Inside	\$200.00
*Back Cover Outside	\$300.00
Combination (Lodge & Chapter)	\$140.00
*Full Page	\$120.00
*Half Page	\$ 65.00
*Quarter Page	\$ 50.00
Eighth Page or Business Card	\$ 30.00
Grand Lodge Officers/All Other Bodies	\$ 10.00
Individual Photos	\$ 10.00
<i>*Only One photograph is included in the above ads marked with an asterisk (*).</i>	

**NAME:** \_\_\_\_\_ **Date:** \_\_\_\_\_

(person submitting ad)

Name or Organization: \_\_\_\_\_ Telephone # \_\_\_\_\_

Lodge/Chapter Name & #: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Grand Session Committee**



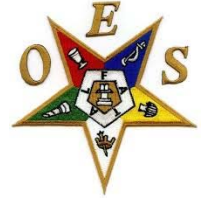
## Most Worshipful Prince Hall Grand Lodge

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Location of Grand East

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(323) 242-2393 Office – (323) 754-2930 Fax



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# Grand Session Committee

January 24, 2015

## Vendor Registration Information

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### Overview

Dear Potential Vendor:

The 160th Annual Communication of the Most Worshipful Prince Hall Grand Lodge (MWPHGL) will be held from:

- Thursday, July 9, 2015 to Thursday, July 16, 2015

The Vendor Exhibit Area will be opened from:

- Friday, July 10, 2015 to Wednesday, July 15, 2015
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### Location

All vendor space will be located in the Exhibit Area of the:

Los Angeles Airport Marriott Hotel  
5855 West Century Boulevard  
Los Angeles CA 9005

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### Vendor Space

Each vendor space includes:

- Two (2) six-foot tables placed in an “L” shape
  - Table linen and table skirting
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### Vendor Fees

The fee for vendor space is \$300. Sharing and/or subletting of vendor space is prohibited. Additional spaces are available as follows:

- \$300 per additional vendor space
- \$50 per additional table

*Vendor space will not be sold on-site.*

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**Vendor  
Registration  
Deadline**

All fees and the attached Vendor Space Contract must be completed and returned on or before June 1, 2015 to:

**Grand Session Committee  
9027 S. Figueroa Street  
Los Angeles, CA 90003-3229.**

*Personal checks will not be accepted after June 1, 2015.*

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**Vendor Space  
Assignments**

Vendor Space assignments will be made on a first-come first-serve basis as follows:

- Each vendor will be assigned a Vendor Registration Number upon receipt of a completed Vendor Space Contract (signed contract accompanied by the proper fee)
  - Vendor space will be assigned to vendors present by the order of their Vendor Registration Number
    - Friday, July 10, 2015 at 8:00am
    - Exhibit Hall of The Los Angeles Airport Hotel
    - Attendance is mandatory
  - Vendors will be required to fill out a data sheet per the hotel's policy.
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**Security**

The MWPHGL and Marriott Hotel will not be providing security for your vendor space. Each vendor is at all times individually responsible for the safeguarding of his/her merchandise.

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**Vendor  
Cancellations  
and Return  
Checks**

The following policy shall govern vendor cancellations and returned checks:

- There will be a \$25 service fee charged for any cancellations
  - Vendor fees will not be refunded after June 13, 2015
  - There will be a \$25 service fee for any returned checks.
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**Contact  
Information**

For questions and/or additional information, please contact:

- Mel Davis, Grand Session Committee
  - (510) 913-0144
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## Most Worshipful Prince Hall Grand Lodge

Free and Accepted Masons, State of California, Inc.

160<sup>th</sup> Annual Communication

Los Angeles CA – July 9, 2015 – July 17, 2015



### Vendor Space Contract

(Please print or type)

APPLICANT'S NAME: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ EMAIL: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ BUSINESS PHONE: \_\_\_\_\_

NAME AND NUMBER OF EMPLOYEES: \_\_\_\_\_

TYPE OF MERCHANDISE: \_\_\_\_\_

VENDOR FEE: \$300.00      EXTRA SPACE: \$300.00      EXTRA TABLE: \$50.00      TOTAL \_\_\_\_\_  
Two 6 foot tables      Two 6 foot tables      One 6 foot table

Please make checks, cashier's checks, or money orders payable to:

**MWPHGL** and mail to:

**GRAND SESSION COMMITTEE**

**9027 S. Figueroa Street**

**Los Angeles CA 90003-3229**

There will be a \$25.00 service fee charged for any cancellations. There will be a \$25.00 service fee for any returned checks. All requests for vendor space must be submitted by June 1, 2015. Vendor fees will not be refunded after June 13, 2015. Personal checks will not be accepted after June 1, 2015.

*We reserve the right to refuse acceptance of this contract and to limit the number of vendor spaces.*

#### **NO SUBLETTING**

Vendor space will be assigned based on registration number. SPACE ASSIGNMENTS WILL BE MADE ON FRIDAY, JULY 10, 2015 AT 8:00AM, AT THE LOS ANGELES AIRPORT MARRIOTT. YOU OR YOUR REPRESENTATIVE MUST BE PRESENT TO RECEIVE YOUR SPACE ASSIGNMENT.

Please note: The Most Worshipful Prince Hall Grand Lodge and/or the Marriott Hotel does not provide security for your vendor space. Each vendor is at all times individually responsible for the safeguarding of their merchandise.

The vendors indemnify and agree to hold harmless THE MOST WORSHIPFUL PRINCE HALL GRAND LODGE, THE MARRIOTT HOTEL, their officers, directors, employees and agents, for and against any actions, losses, costs, damages, claims and expenses (including attorney fees) arising from any damage to property or bodily injury to the vendor, his representatives, agents and employees by reason of the vendors occupancy or use of the vendor facilities.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Grand Session Committee**